



INLAND NORTHWEST TRIALS ASSOCIATION TRIALS MARSHAL CHECKLIST

(For day of trials event)

✓	Loop trail and sections adequately marked.
✓	Set schedule for all classes.
✓	<i>(An example of a formula for determining allowed time is: the time to ride the loop at a steady pace x's the number of loops ridden, plus five minutes per section ridden.)</i>
✓	Sign up riders.
✓	Assign all observers, AM and PM. Make sure all observers are qualified. Assign multiple observers to a section as needed.
✓	Assign cleanup crew. Observers can clean up their sections but the loop trails need to be cleaned also.
✓	Send out riders as per schedule.
✓	Sweep loops and bring in observers.
✓	Calculate scores.
✓	Trophy presentation.
✓	Announce next event and hand-off trials kit.

The Marshal should assign as many of these duties as possible and should follow up to make sure everything is done.

Submitted by Jeff Gaddy